



# MIKE TWITTY, MAI, CFA

Pinellas County Property Appraiser

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## CONDOMINIUM LIMITED COMMON ELEMENTS OWNERSHIP / ASSIGNMENT SURVEY

Please complete this form and an ownership/assignment list before the **March 1st deadline**.

The ownership/assignment list is an inventory of each amenity feature that details the respective owner or assignee name; status (*developer, association owned, individually owned or assigned*); feature type (*slip, cabana, parking, or storage*); feature assignment number; and if applicable, a boat lift.

For your convenience, an Ownership/Assignment form is included on the next page. Alternatively, an Excel version can be downloaded at [www.pcpao.gov](http://www.pcpao.gov) under *Tools | Forms | Data - Forms & Applications*.

**Condominium Name:**

**Parcel ID:**

**Physical Address:**

**Mailing Address:**

Feature Allocation as of January 1	Number of Boat Slips	Number of Cabanas	Number of Parking/ Garage Spaces	Number of Storage Spaces
Assigned or Leased to Unit Owners				
Owned or Licensed by Unit Owners				
Available for Use by ALL Owners				
Column Total for Each Feature Type				
Extra Fee for Feature Use				
Frequency ( <i>Monthly/Quarterly/Annually</i> )				
How is Ownership Transferred? ( <i>Deed/License Agreement</i> )				
How is Assignment Transferred? ( <i>Assignment/Lease</i> )				

### Contact information for manager of Assignment records:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Company:

Address:

**Please submit** this form and the ownership/assignment list to **mike@pcpao.gov** (preferred), or

by mail: Pinellas County Property Appraiser

Attn: LCE Assignments

PO Box 1957

Clearwater, FL 33757-1957

**If you have any questions, do not hesitate to contact our office at (727) 464-3207. Thank you!**

# Ownership/Assignment List

Complete the following based on an effective date of January 1

<b>Owner or Assignee Name</b>	<b>Status</b> Developer Owned / Association Owned Individually Owned / Assigned	<b>Feature Type</b> Boat Slip / Cabana Parking / Storage	<b>Slip, Cabana or Space Number</b>	<b>Boat Lift</b> (Y or N)